

Mistake of Fact and/or Exempt Money Claim Form

Directions:

You may claim a mistake of fact and/or that your account contains money that is exempt from restraint or levy.

- If you are claiming a mistake of fact, complete Section 1.
- If you are claiming that all or part of the money restrained is exempt from restraint or levy, complete Section 2.

Check all appropriate boxes and enter the specific information requested. Return this form and any supporting documentation to the **NYS Child Support Processing Center, PO Box 15368, Albany, NY 12212-5368** within fifteen (15) days from the day this notice was mailed to you. Remember to print your name, and sign and date the form.

Section 1: Mistake of Fact Claim

I claim a mistake of fact because (*check each box that applies to you*):

- The Support Collection Unit has made an error in the amount of child support debt that is owed.
- I am not the person identified as the Respondent (Judgment Debtor/Obligor).
- The order of support does not exist.
- The order of support has been vacated.

Provide an explanation of your claim:

I am attaching the following documents as proof (examples: canceled checks, copies of orders terminating, vacating or modifying the support award, proof of identity, etc.):

Section 2: Exempt Money

My account contains the following type(s) of funds (*check all that apply*):

- Supplemental Security Income (SSI)
- Public assistance (welfare) or employment earning considered in calculating the public assistance grant
- Child support payments
- Spousal support or maintenance (alimony) payments

I am attaching the following documents to support my claim (examples: court orders of support, an award letter from the government, pay stubs, copies of canceled checks, bank records showing the last two months of account activity, or other documents showing that the money in your bank account is exempt):

Submitted by:

Name (Print) Signature Telephone Number Date

Respondent Name: _____ New York Case Identifier: _____

SCU County Name: _____